

Grammarian

The Grammarian works with General Evaluator. Grammarians coordinate a team of people whose objective is to help members refine and enhance their skill with words. The Grammar team includes the Grammarian, the Um & Ah Counter, and the Word of the Day Counter. Sometimes these roles are combined.

Grammarians listen carefully for grammatical errors and improper use of language during the entire meeting. The Grammarian also makes note of especially effective language use, such as analogies, catchy phrases, alliterations, etc. The Grammarian's Report usually follows the final speech evaluation, so that the Evaluators are included in the report.

Grammarians should be relatively comfortable with the English language, but they don't need to be experts. Grammarians can also call upon the assistance of other members if needed.

Checklist

2-3 days Prior to the Meeting

- Discuss theme with Toastmaster and choose appropriate Word of the Day (WOD)
- Prepare WOD sign with definition and short sample sentence (minimum 48 point font)
- Communicate WOD to Toastmaster for inclusion on Agenda

Before the Start of the Meeting

- Discuss roles with Grammarian Team members (counters)
- Retrieve Grammarian book and fill out date, WOD, Last Week's WOD, as well as the names of those present at the meeting

During the Meeting

- When called upon by the General Evaluator in the "Role Description" part of the meeting, stand, provide a brief overview of the Grammarian role, and introduce Counters, if applicable, allowing each to go over his or her specific responsibilities
- Listen carefully for examples of poor language use and record them by speaker name
- Listen carefully for examples of very strong language use and record them by name
- Ensure that Timer and Counters are monitoring their roles

During the Report

- After the final Speech Evaluation, the General Evaluator or the Toastmaster will ask the Grammarian to stand and give his or her report
- Call upon the Counters to read out the names of those who used ums/uhs in their talks, and those who used the WOD in their presentations
- Go over any poor language usage and explain why it is incorrect
- Provide praise for well-spoken phrases and words of unusual effectiveness

After the Meeting

- Complete and sign the Grammarian Report for the meeting
- Write the current "Word of the Day" into the next week's "Last Week's Word of the Day" section of the Grammarian's Book